

Online Payments Guide

Truist Association Services

Follow these easy steps for making your homeowner payment online or enrolling in Association Services Association Pay (ACH) to have your payments automatically debited from your account.

General overview

Payment methods available are outlined below. Your Association must be enrolled in the online payment system for you to be able to make a payment online. Please have your payment coupon from your book or statement available when making a payment or enrolling in Association Pay.

Make a Payment by Credit or Debit Card

- Visa®, MasterCard®, American Express®, or Discover® accepted
- Payment is processed the following business day.
- All debit cards issued by a U.S. financial institution will incur a flat \$4.95 convenience fee.
- All credit cards will incur a convenience fee of 2.95% of the payment transaction amount.
- The convenience fee incurred on debit cards issued by a non-U.S. financial institution varies.
- Your exact convenience fee on all credit and debit card transactions will be displayed to you before you submit your payment. Convenience fees are subject to change without notice. The convenience fee will be disclosed after card information is entered and before payment is submitted.
- The maximum payment amount is \$10,000 for a single credit/debit card payment transaction.

Make a Payment by eCheck

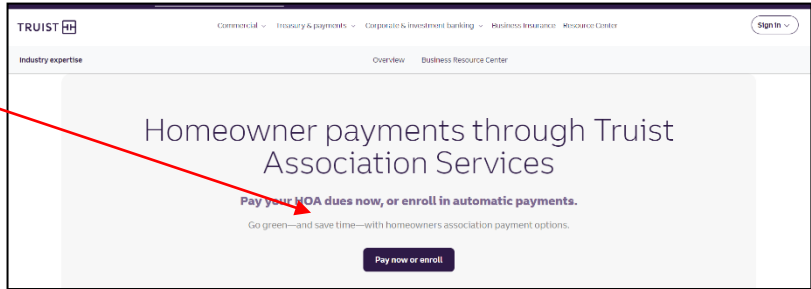
- A one-time ACH debit from a checking or savings account at a U.S. financial institution.
- Payment is processed within four business days.
- A convenience fee is not charged for making a payment online by eCheck.
- The maximum payment amount is \$20,000 for a single eCheck payment transaction.

Enroll in Association Pay (ACH)

- Enroll online for Association Pay (ACH), to authorize recurring ACH debit from a checking or savings account at a U.S. financial institution.
- When payments are due, the account is debited automatically on the third of the month.
- If the third falls on a weekend or holiday, accounts are debited on the next business day.
- Your association receives timely, automatic credit directly to your depository account.
- There is no charge to sign up online for Association Pay (ACH).

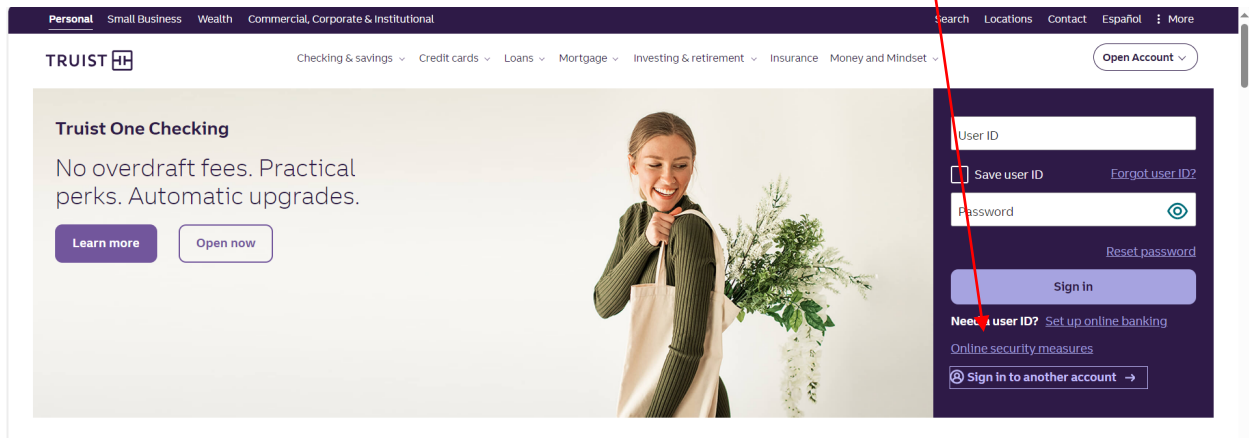
Getting Started

1. Go to www.truist.com/payments
2. Click the Pay now or enroll button.



Or you can login from the main page at Truist.com by the following steps:

1. From the main page at www.truist.com select Sign in to another account link on the left side navigation.
2. Then select Sign in next to Association Online Payments.



Login Page . . .

3	Enter Coupon Information (Obtain from coupon book or statement coupon): <ul style="list-style-type: none">Enter Bill Pay Number – Required fieldEnter Serial Account Number OR Unit Number
4	Click Enter

The screenshot shows the 'Online Payments' interface. On the left is a navigation menu with links for 'Truist', 'Cancel', 'Help', and 'Truist Security & Privacy'. The main content area contains text about the Truist Online Payment Service and a section titled 'Making Your Payment Online is Easy!' with three bullet points. Below this is a form titled 'Enter Coupon Information' with three input fields: 'Bill Pay Number', 'Serial Account Number', and 'Unit Number', followed by an 'Enter' button.

Payment Options Page . . .

5	Select a method for payment from this screen by clicking the appropriate link. <ul style="list-style-type: none">Pay one-time with your Credit/Debit CardPay from your bank account one-time through eCheckAssociation Pay Online Enrollment Options available based upon what the Management Company or Self-Managed Association is enrolled in.
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Select the Association Pay Cancel Form or Change Form to obtain the form to cancel or change existing Association Pay. Form must be printed, completed and sent to Association Services.

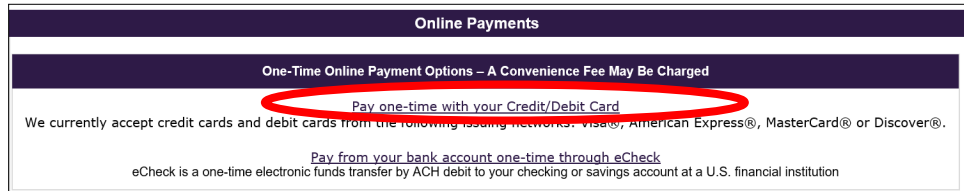
Click Help in the left-hand navigation link to get answers to online payment frequently asked questions.

The screenshot shows the 'Online Payments' interface with a dark header. Below the header is a section titled 'One-Time Online Payment Options – A Convenience Fee May Be Charged'. It contains two sub-sections: 'Pay one-time with your Credit/Debit Card' and 'Pay from your bank account one-time through eCheck'. Below these is a section titled 'Recurring Automatic Payment Options – No Charge' with three links: 'Association Pay Online Enrollment', 'Association Pay Cancel Form', and 'Association Pay Change Form'. At the bottom are 'Back' and 'Cancel' buttons.

Making a Payment by Credit/Debit Card . . .

Make a Card Payment - Homeowners can pay using Visa®, MasterCard®, American Express®, or Discover®. Payment is processed the following business day.

- 1 Select the **Pay One-Time from your Credit/Debit Card** link.
 - If the link is not displayed, that unit and/or association is not set-up to accept payments by Credit/Debit Card through the Online Payment System.



Credit/Debit Card Payment Information Page . . .

Convenience Fee Charge and Maximum Payment Amounts

- Continue and enter your card information to determine the specific convenience fee you will incur. You will have an opportunity to review the payment and convenience fee before you submit your payment.
 - All debit cards issued by a U.S. financial institution incur a flat \$4.95 convenience fee.
 - All credit cards incur a convenience fee of 2.95% of the payment transaction amount.
 - The convenience fee incurred on debit cards issued by a non-U.S. financial institution varies.
 - The maximum payment amount per credit/debit payment transaction is \$10,000.00.

Online Payments

One-Time Card Payment Instructions

- The table below reflects the payment information for your property.
- Once submitted, payments are not revocable and are processed the next business day. A "business day" is every day, except Saturdays, Sundays, and bank and/or federal holidays.
- Please check the "Pay" box to select each payment you would like to make. Example: "Maintenance" and "Special Assessment".
- Enter the amount you would like to pay in the **Pay Amount** field for those you have checked to pay. You can pay any amount up to the maximum allowed per transaction.
- If you are paying for several properties, you must complete a separate card transaction for each property using the information from the separate coupon.
- For payments that appear as Not Eligible in the Check to Pay box - please contact your management company or association for payment options.
- All debit cards issued by a U.S. financial institution will incur a flat \$4.95 convenience fee.
- All credit cards will incur a convenience fee of 2.95% of the payment transaction amount.
- The convenience fee incurred on debit cards issued by a non-U.S. financial institution varies.
- The convenience fee will be disclosed after card information is entered and before payment is submitted.

Association Name:

Check to Pay	Bill Pav Number	Type of Payment	Fee Description	Payment Due Months	Pay Amount
<input type="checkbox"/> Pay		Maintenance Fee	ASSESSMENT FEE	JAN-DEC	

Payment Amount	0.00
<input type="button" value="Reset"/>	

Please take the "I Agree"

Terms and Conditions

The use of Truist's Online Payment System at *Truist.com* for card payments made by Accepted Card to Participating Payees, as those terms are defined herein, is subject to these terms and conditions (the "Terms and Conditions"). These Terms and Conditions contain the agreement between Truist Bank "Truist" and you if you choose to use Truist's Online Payment System and they are separate from any: (i) agreements between you and the credit card company that issued your credit card; (ii) agreements between you

I Agree to the Terms and Conditions for this one-time card payment and to pay the Payment Amount displayed above **plus the Convenience Fee**. I am authorized to initiate transactions for the credit/debit card information that I provide.

- 2 Review the table to ensure the payment information reflected is for the appropriate property. *(If there is more than one obligation tied to the property, all obligations will appear.)*
- 3 Check the **Pay** box to select the payments to make.
- 4 Enter the amount in the **Pay Amount** box for the payment selected.
- 5 If paying for two types of payments, check both **Pay** boxes.
- 6 If paying for several properties, a separate transaction must be completed for each property using the information from the separate coupon.
Some payments may not be eligible to pay online, these will appear as Not Eligible in Check to Pay box.
- 7 Read the Terms and Conditions and place a check mark in the box next to I Agree.
- 8 The **Continue** button will highlight. Click **Continue** to proceed in making payment online. Click the Cancel or Back button to cancel the transaction.
- 9 Click the **Continue** on the redirect page to be redirected to the credit/debit card screens.

Credit/Debit Card Make A Payment Page . . .

10	Enter Name
11	Enter an optional email address to receive a receipt electronically
12	Verify the bill pay number
13	Click Next to continue with the payment

To cancel the transaction and return to the logon page without making a payment, click *Back*.

Credit/Debit Card Information Page . . .

14	View the amount being paid toward the payment displayed on this page.
15	The name entered on the previous screen is displayed and can be changed to match the name of the cardholder.
16	Place your cursor in the Card Number field and enter the card number being used to make the payment. Dots will display in the Card Number field which do not represent the previous entered card information. Card numbers are not stored.
17	Enter the expiration date of the card used to make the payment
18	Enter the card CVV code. This is the security code on the back of your card.

To Cancel the transaction and return to the logon page without making a payment, click *Cancel*.

Credit/Debit Card Make Payment Page . . .

19	Confirm the information displayed is correct.
20	Amount of the convenience fee will be displayed and is included in the total amount debited.
21	Enter Your ZIP Code if field displays.
22	Click <i>Make Debit Payment</i> if you are paying by debit card. Link will display <i>Make Credit Payment</i> if you are paying by Credit Card.

To cancel the transaction and return to the logon page without making a payment, click *Cancel*.

Credit Card Payment screen

Debit Card Payment screen

Credit/Debit Card Payment Confirmation Page Receipt. . .

23. Click *Print* to print the *Confirmation Page*.

Confirmation

Your payment has been successfully processed. Thank you for your payment!
Please print this page as your receipt and keep for your records.

All payments are processed the next business day. A "business day" is any day, other than a Saturday or a Sunday, that is neither a legal holiday nor a day on which commercial banks are authorized or required by law, regulation or executive order to close.

Please contact Truist Association Services at 727-549-1202 or toll free at 888-722-6669 with questions regarding this transaction.

Association Name:
Homeowner Name:
Bill Pay Number:
Unit Number:
Serial Account Number:
Maintenance Fee
Payment Amount:
Convenience Fee:
Total Amount Charged:
Payment submitted on:
Reference Number:

The name or "descriptor" of the company appears on your credit card statement as the full or abbreviated name of your association and the phone number for Truist.

The amount charged is the total payment amount plus the convenience fee.

Making a Payment by eCheck . . .

Make a Payment by eCheck

Pay by a one-time electronic funds transfer by ACH debit from a checking or savings account at a U.S. financial institution. Payment is processed within four business days.

- 1 Select the **Pay from your bank account one-time through eCheck** link.
 - If the link is not displayed, the unit and/or association is not set-up to accept payments by eCheck through the Online Payment System.

Online Payments

One-Time Online Payment Options – A Convenience Fee May Be Charged

[Pay one-time with your Credit/Debit Card](#)
We currently accept credit cards and debit cards from the following issuing networks: Visa®, American Express®, MasterCard® or Discover®.

[Pay from your bank account one-time through eCheck](#)
eCheck is a one-time electronic funds transfer by ACH debit to your checking or savings account at a U.S. financial institution.

Recurring Automatic Payment Options – No Charge

[Association Pay Online Enrollment](#) - Enroll in Association Pay to authorize recurring electronic funds transfers by ACH debit from your bank account. Payments are debited on the 3rd of the month. If the 3rd is on a weekend or holiday, your account is debited the next business day.

[Association Pay Cancel Form](#) - Print and mail form to cancel existing Association Pay.

[Association Pay Change Form](#) - Print and mail form to change bank account information on existing Association Pay.

[Association Pay Deadline Calendar](#) - View deadline dates to cancel, change or enroll in Association Pay.

eCheck Payment Information Page . . .

Convenience Fee Charge and Maximum Payment Amounts

- There is no convenience fee charged for making a payment by eCheck.
- The maximum payment amount per credit/debit payment transaction is \$20,000.00.

Online Payments

Pay one time from your bank account by eCheck.

• You are authorizing a one-time electronic funds transfer by ACH debit.
• Payments may take up to four business days to process and be credited to the association's account.

Instructions:

- Payments for the same property and serial account number are displayed in the table below.
- For payments that appear as Not Eligible in the "Check to Pay" box - please contact your management company or association for payment options.
- Check the "Pay" box to select each payment you would like to make. Example: "Maintenance" and "Special Assessment".
- Enter the amount you would like to pay in the Pay Amount field for those you have checked to pay. You can pay any amount up to the maximum allowed per transaction.
- If you are paying for several properties, you must complete a separate eCheck transaction for each property using the information from the separate coupon.
- Once submitted, payments are not revocable and are processed within four business days. A "business day" is every day, except Saturdays, Sundays, and bank and/or federal holidays.

Association Name:

Check to Pay	Bill Pay Number	Type of Payment	Fee Description	Payment Due Months	Pay Amount
<input checked="" type="checkbox"/> Pay		Maintenance Fee	ASSESSMENT FEE	JAN-DEC	5.00

Please take a moment to read the Terms and Conditions carefully. Click the "Printable Version" button to print a copy of the Terms and Conditions for your records. After you have reviewed the Terms and Conditions, scroll to the bottom of the page. To proceed to the payment screen check the "I Agree" box and click "Continue". Click the "Cancel" link to cancel your transaction.

Total Payment Amount	\$5.00
Grand Total Amount	\$5.00

Terms and Conditions

Truist Association Services Online Payment System

Terms and Conditions - One-Time eCheck

The use of Truist's Online Payment System at [Truist.com](#) for payments made by eCheck, a one-time electronic funds transfer by ACH debit entry to a checking or savings account at a United States financial institution, to Participating Payees, as defined herein, is subject to these terms and conditions (the "Terms and Conditions"). These Terms and Conditions contain the

I Agree to the Terms and Conditions and to Pay the Grand Total Amount Displayed

2	Review the table to ensure the payment information reflected is for the appropriate property. <i>(If there is more than one obligation tied to the property, all obligations will appear.)</i>
3	Check the <i>Pay</i> box to select the payments to make.
4	Enter the amount in the <i>Pay Amount</i> box for the payment selected.
5	If paying for two types of payments, check both <i>Pay</i> boxes. <i>If paying for several properties, a separate transaction must be completed for each property using the information from the separate coupon.</i>
	Some payments may not be eligible to pay online, these will appear as <i>Not Eligible</i> in <i>Check to Pay</i> box.
6	Read the Terms and Conditions and place a check mark in the box next to I Agree.
7	The <i>Continue</i> button will highlight. Click <i>Continue</i> to proceed in making payment online.

Click the *Cancel* or *Back* button to cancel the transaction.

eCheck Account Information Page . . .

8	Enter account information
9	Click Continue

Online Payments

Pay from your bank account by eCheck

You are authorizing a one-time electronic funds transfer by ACH debit to the account that you enter below.
Payments may take up to four business days to process and be debited from your account. A "business day" is every day except Saturdays, Sundays and bank and/or federal holidays.

eCheck Account Information

Date: 05/26/2021 *Required Field

Total amount to debit: \$5.00

Personal/Business: Personal Business

Checking/Saving: Checking Savings

Checking or Savings Account No. : *

[Locate Account Number](#)

Re-enter Checking or Savings Account No. : *

Financial Institution Routing No. : *

[Locate Routing Number](#)

Financial Institution Name:

eCheck Account Information Page Continued . . .

10	Enter account information
11	Enter email address if you want to receive a receipt via email.
12	Click <i>Continue</i>

Online Payments

Pay from your bank account by eCheck

You are authorizing a one-time electronic funds transfer by ACH debit to the account that you enter below.
Payments may take up to four business days to process and be debited from your account. A "business day" is every day except Saturdays, Sundays and bank and/or federal holidays.

eCheck Account Information

Date: 05/26/2021 *Required Field

Total amount to debit: \$5.00

Is the mailing address in the US territorial jurisdiction? Yes No

First Name on Bank Account: *

Last Name on Bank Account: *

Address Line 1: *

Address Line 2:

City: *

State or Territory: *

Zip Code: *

Phone Number: *

Email Address:

Re-enter Email Address:

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eCheck Authorization Page . . .

13	Verify the information on the authorization page and click Submit Payment .
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Online Payments

eCheck One-Time Authorization

eCheck Authorization

Review the information below and click the **Submit Payment** button to submit your payment.

- Your account will be debited one time for the Total Amount displayed below.
- Payments will appear as your full or abbreviated Association Name on your bank statement.
- All payments are subject to acceptance by the designated financial institution.
- Payments may take up to four business days from the date you submit this payment to be debited from your account and credited to the association's account.
- This Authorization may not be revoked once you submit your payment.

Date: Payment Method:

Association Name:

Serial Account Number: Unit Number:

Bill Pay Number:

Payment Type: Maintenance Fee Amount Paid:

Total Amount Debited from Account:

Name as it appears on the checking/savings account:

Address Line 1:

Address Line 2:

City: State/Province/Region: Zip/Postal Code:

Country: United States

Phone No.: Email Address:

Financial Institution Name: Personal Business Checking Savings

Checking or Savings Acct No.: Routing No.:

By clicking the **Submit Payment** button, you agree to the following:
I am authorized to initiate transactions for the checking or savings account I have provided. I hereby authorize the above named association to debit my checking or savings account to collect my association payments. I hereby authorize Truist to initiate an electronic funds transfer by ACH debit entry to the account referenced above for the purpose of making this payment. I authorize the financial institution to withdraw this payment from my account. The transfer of funds from my account will be for one-time only and may take up to four business days from the date I submit this payment to be credited to my association's account. I acknowledge that the ACH transaction authorized herein complies with all applicable U.S. law.

eCheck Receipt Page . . .

14	Save the eCheck Receipt that displays for your records.
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eCheck Receipt

Truist Online Payment eCheck Receipt

Your payment has been successfully initiated. Print this receipt for your records.

Please contact Truist Association Services at 727-549-1202 or toll free at 888-722-6669 with questions regarding this transaction.

- Your account will be debited one time for the Total Amount displayed below.
- Payments will appear as your full or abbreviated Association Name on your bank statement.
- All payments initiated for debit are subject to acceptance by the designated financial institution.
- Payments may take up to four business days from the date you submit this payment to be debited from your account and credited to the association's account.
- This Authorization may not be revoked.

Reference Number:

Payment submitted on: Payment Method: eCheck

Association Name: Trans And Networks

Serial Account Number: Unit Number:

Bill Pay Number:

Payment Type: Amount Paid:

Total Amount Debited from Account:

Debit Checking or Savings Acct No.:

By submitting your payment online you agree to the following:
I am authorized to initiate transactions for the checking or savings account that I have provided. I hereby authorize the above named association to debit my checking or savings account to collect my association payments. I authorize Truist to initiate an electronic funds transfer by ACH debit entry to the account for the purpose of making this payment. I authorize the financial institution to withdraw this payment from my account. The transfer of funds from my account will be for one-time only and may take up to four business days from the date I submitted this payment to be credited to my association's account. I acknowledge that the ACH transaction authorized herein complies with all applicable U.S. law.

Bank Use Information: Group Number:0553100001

Association Pay (ACH) Online Enrollment . . .

Enroll in Association Pay (ACH)

Homeowners can enroll online for Association Pay (ACH), to authorize recurring electronic funds transfers by ACH debit from their bank account at a U.S. financial institution. When payments are due, the account is debited automatically on the third of the month. If the third falls on a weekend or holiday, accounts are debited on the next business day.

- | | |
|---|---|
| 1 | <p>Select the <i>Association Pay Online Enrollment</i> link.</p> <ul style="list-style-type: none"> ▪ If the link is not displayed, that unit and/or association is not set-up to accept enrollments for Association Pay online through the Online Payment System. ▪ If already enrolled in Association Pay for the obligation entered, a pop-up message will display notifying the user they are already enrolled. |
|---|---|

Association Pay (ACH) Payment Information Page . . .

Check to Enroll	Bill Pay Number	Type of Payment	Fee Description	Payment Due Months
<input checked="" type="checkbox"/> Enroll		Maintenance Fee	ASSESSMENT FEE	JAN-DEC

- | | |
|---|---|
| 2 | Review the table to ensure the payment information reflected is for the appropriate property. <i>(If there is more than one obligation tied to the property, all obligations will appear.)</i> |
| 3 | Check the <i>Enroll</i> box to select the payment obligation to enroll in Association Pay. |
| 4 | The amount debited from the account and the frequency will be for the payment amount and frequency provided by the association or management company. An amount will not display. |
| | If enrolling for several properties, a separate transaction must be completed for each property using the information from the separate coupon. |
| | Some payments may not be eligible to pay online, these will appear as Not Eligible in Check to Enroll box. |
| | If the payment obligation is already set-up with Association Pay, a pop-up message that informing the user the payment is already set-up on Association Pay and will include instructions on how to Change or Cancel the Association Pay. |
| 5 | The Continue button will highlight once an Enroll box has been checked. Click Continue to proceed in enrolling in Association Pay. |
| | Click the Cancel or Back button to cancel the transaction. |

Association Pay Date of First Debit Page . . .

Online Payments

[Truist](#)
[Cancel](#)
[Help](#)
[Truist Security & Privacy](#)

Association Pay - Pay from your bank account through a recurring withdrawal.

Association Pay Date of First Debit

- When your payment is due, your account is debited automatically on the 3rd of the month. If the 3rd is on a weekend or holiday, your account is debited the next business day.
- Select the month/year to begin your first electronic funds transfer by ACH debit through Association Pay below.
- The month/year displayed in the drop down below are the payment frequencies provided by your management company or self-managed association for this obligation.
- The amount your account will be debited is set-up for the payment amount provided by your association or management company.
- All new requests submitted online by the 25th of the month can be set up for the next debit month. If you are past the online deadline date, the next available Start/Month/Year will display in the drop down box below.
- Please continue to make your association payment until the Start Month/Year you select below.

Select Start Month/Year: AUG 2021

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6	Using the Select Start Month/Year drop down box, select the next available Month/Year to begin the recurring debit.
7	Click Continue

Association Pay Debit Account Information Page . . .

8	Enter information in all fields.
9	Click Continue

Online Payments

[Truist](#)
[Cancel](#)
[Help](#)
[Truist Security & Privacy](#)

Association Pay - Pay from your bank account through a recurring withdrawal.

Association Pay Debit Account Information

Personal/Business: Personal Business *Required Field

Checking/Saving: Checking Savings

Checking or Savings Account No.: Locate Account Number *

Re-enter Checking or Savings Account No.: *

Financial Institution Routing No.: Locate Routing Number *

Financial Institution Name:

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Association Pay Debit Account Information Page Continued . . .

10	Enter information
11	We will email you a receipt for your enrollment if you enter your email address into the Email Address field.
12	Click Continue

Association Pay - Pay from your bank account through a recurring withdrawal.

Is the mailing address in the US territorial jurisdiction? Yes No

First Name on Bank Account: *

Last Name on Bank Account: *

Address Line 1: *

Address Line 2:

City: *

State or Territory: *

Zip Code: *

Phone Number: *

Email Address:

Re-enter Email Address:

Association Pay Authorization Page . . .

Online Payments

Association Pay Authorization

Association Pay(ACH) Authorization

You must click the **Submit Enrollment** button at the bottom of this page for your enrollment to be processed.

Terms and Conditions:

- You are enrolling in Association Pay to authorize recurring payments through electronic funds transfers by ACH debit entries.
- To be effective for the next debit month, authorizations submitted online must be received by the 25th of the month.
- Your payment will be automatically debited from your account beginning the Date of First Debit below.
- When your payment is due, your account is debited automatically on the 3rd of the month. If the 3rd is on a weekend or holiday, your account is debited the next business day.
- Payments will appear as your full or abbreviated Association Name on your bank statement.
- This Authorization will remain in effect until Trust receives written notice from you or your association or its management company to cancel or change it. You hereby authorize Trust to accept changes in amounts or account information or cancellation of this Authorization from the association or its management company. Notice from you must be in writing and sent to the address or fax number referenced below and received by Trust on or before the 27th of the month to be effective for the next debit date. When the 27th of the month falls on a weekend or holiday, the deadline is the last business day prior to the 27th. Some exceptions apply, click here to view Association Pay deadline calendar.
- You may print Cancel or Change Request for Association Pay from Trust Online Payment System online at Trust.com/Payments.
- Mail To: Trust Association Services, P.O. Box 2014, Largo, FL 34787-2014
- Fax To: Attention Trust Association Services, 727-548-0277 or Toll-Free Fax: 866-207-8932
- All payments initiated for debit are subject to acceptance by the designated financial institution.
- All ACH transactions authorized herein must comply with applicable U.S. law.

Request submitted on: _____ Payment Method: Association Pay

Month/Year of First Debit: _____
 Association Name: _____
 Serial Account Number: _____ Unit Number: _____
 Bill Pay Number: _____
 Payment Type: _____
 Name as it appears on the checking/savings account: _____
 Address Line 1: _____
 Address Line 2: _____
 City: _____ State/Province/Region: _____ Zip/Postal Code: _____
 Country: _____
 Phone No.: _____ Email Address: _____
 Financial Institution Name: Personal Business Checking Savings
 Debit Checking or Savings Acct No.: _____ Routing No.: _____

Your Electronic Disclosure and Consent

- (1) You are enrolling in Association Pay (ACH) to authorize recurring payments through electronic funds transfers by ACH debit entries to your checking or savings account at a U.S. financial institution.
- (2) By clicking the "Submit Enrollment" button below, you agree: (i) that you have read and agree to the Terms and Conditions set forth above, (ii) to accept all notices, communications and disclosures from Trust regarding the Online Payment System in electronic form, and (iii) that you have all of the System Requirements (as defined in Section 1(c) below) to access and view records in connection with the Online Payment System. If you click "cancel," that means you do not agree to the Terms and Conditions and your request for enrollment in Association Pay will be cancelled.
- (3) System Requirements: The minimum hardware and software requirements to access and utilize the electronic communications are: A personal computer or other device with operating system and telecommunications connections to the Internet capable of receiving, accessing, displaying, and either printing or storing electronic communications; a browser, such as Microsoft Edge or Google Chrome, with sufficient electronic storage capacity on your computer's hard drive or other data storage unit. In order to print from the Online Payment System, you must have a printer connected to your computer.
- (4) Changes to the Online Payment System and these Terms and Conditions: The Terms and Conditions set forth above are currently in effect for payment by Association Pay (ACH). We may stop offering the Online Payment System, change any of the Terms and Conditions, or change any feature of the Online Payment System at any time. A change may take the form of an addition, revision or deletion. Each time you use the Online Payment System you must agree to the Terms and Conditions that are in effect at the time of your use.
- (5) Copies of Documents: If you have the System Requirements at the time of enrollment you may print the Terms and Conditions from the Online Payment System by clicking the Print button below. You may request a free paper copy of these Terms and Conditions from us by calling (888) 722-6669.
- (6) By clicking the "Submit Enrollment" button, you agree to the following: I am authorized to initiate transactions for the checking or savings account I have provided. I hereby authorize the above named association to debit/credit the checking or savings account to process my association payments. I hereby authorize Trust to initiate electronic funds transfers by ACH debit/credit entries to the account referenced above for the purpose of processing those payments. I authorize the financial institution to withdraw and/or credit payments from to the account.
- *LIABILITY LIMITATIONS - Trust uses good faith efforts to debit your payments properly. However, we will incur no liability if the service is unable to complete any debit initiated via Association Pay because of any one of the following circumstances: your designated account does not contain sufficient available funds to complete the debit, the designated financial institution for debit misbehaves, delays posting a payment, or refuses or is unable to accept payment, debit entries from the designated account for your payment are restricted by legal process, holds or eligibility of account due to account type. Trust Bank Member FDIC - 10/2021 AP Online

13	An Authorization page will display. Click the Print Authorization button to print the authorization.
14	Read the Authorization Terms and Conditions and click the Submit Enrollment button to submit the enrollment.

Association Pay Receipt Page . . .

Association Pay Authorization Receipt

You have successfully enrolled in Association Pay and authorized recurring electronic funds transfers by ACH debit entries from your account. Your first debit will be processed in the Month/Year shown below. There is no need to contact Trust Association Services to confirm your Association Pay enrollment. No further action is needed on your part. Print this receipt, which includes a reference number, for your records.

Please direct questions relating to this authorization to Trust Association Services at 727-549-1202 or toll free at 888-722-6669 from 9 a.m. - 5 p.m. ET.

Reference Number: _____
 Request submitted on: _____ Payment Method: Association Pay
 Month/Year of First Debit: _____
 Association Name: Trans And Networks
 Serial Account Number: _____ Unit Number: _____ Bill Pay Number: _____
 Payment Type: _____
 Debit Checking or Savings Acct No.: _____

Click [here](#) to return to the ACH Payment Information Page to enroll another obligation for this property.

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15	Click the Print button to print the Association Pay Authorization Receipt.
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